



Republic of the Philippines
Department of Education
CORDILLERA ADMINISTRATIVE REGION
SCHOOLS DIVISION OF MOUNTAIN PROVINCE

DEP-ED Mt. Province
OFFICE OF THE SCHOOLS DIVISION
SUPERINTENDENT
RELEASED
Date: AUG 07 2020

**Office of the Schools Governance and Operations Division
Social Mobilization and Networking**

DIVISION MEMORANDUM

No. 115, s. 2020

To: Public Schools District Supervisors
School Heads of Public Schools (Elem. & Sec.)
School DRRM Members/Team; SDO DRRM Team
All Others Concerned

Subject: **WORKSHOP ON THE DEVELOPMENT AND ENHANCEMENT OF CONTINGENCY PLANS**

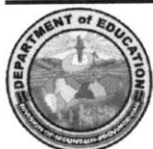
Date: August 5, 2020

1. In response to the current COVID-19 pandemic, the DepED-CAR Regional Office, through the ESSD will conduct via google meet the Workshop on the Development and Enhancement of Contingency Plans on August 11-13, 2020 and August 27, 2020. Invitation to the workshop is extended to SDOs and schools.
2. The workshop aims to formulate a Contingency Plan for COVID-19 or update/enhance existing Contingency Plans and integrate COVID-19 scenarios.
3. Participants to this training are members of the SDO DRRM Team and School DRRM Coordinator/Alternate (1) for schools. To defray communication expenses relative to the conduct of the activity, school participants (1 per school) will be provided with load/cell cards. However, load allowance will be distributed after the activity and upon identification of actual attendees to the workshop.
4. Participants are encouraged to coordinate with and harmonize their contingency plans with that of their municipality. Further, participants are required to prepare the following data including other data they may need in crafting their contingency plans.
 - Existing contingency plans
 - Enrollment data for SY 2019-2020
 - Latest data on teaching and non-teaching personnel (in school)
 - Inventory of response equipment (i.e. thermal scanners, face shield, etc.)
 - Data on COVID-19 cases in school (personnel and learners)
 - Current efforts of the school in response to the COVID-19 pandemic
 - Data on schools used as isolation/quarantine areas and for other purposes (number of classrooms used)
5. For queries, you may contact Leila P. Abad, PDO II-DRRM through the following contact numbers: 09193213659/09956018486 or through her email account (leila.abad@deped.gov.ph).
6. For information and guidance.


FEDERICO P. MARTIN, EdD, CEEd, CESO V
Schools Division Superintendent

Reference: Regional Memo No. 225, s. 2020

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Division Address : DepEd Bldg., Pob. Bontoc, Mountain Province, 2616
Division Email : mt.province@deped.gov.ph
Division Website : www.depedmp.ph
Official FB Page : DepEd Tayo Mountain Province