



Republic of the Philippines  
**Department of Education**  
REGION CAR  
**SCHOOLS DIVISION OFFICE OF MOUNTAIN PROVINCE**  
**Bontoc, Mountain Province**

**DIVISION MEMORANDUM**

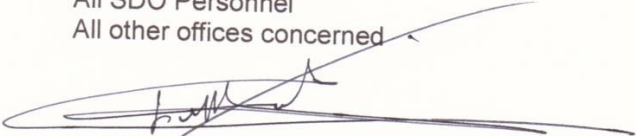
No. 112 Series of 2020

TO: Chief Education Supervisors  
School Heads, Elementary and Secondary -  
Public and Private Schools  
Teachers  
All SDO Personnel  
All other offices concerned

DEP-ED Mt. Province  
OFFICE OF THE SCHOOLS DIVISION  
SUPERINTENDENT

**RELEASED**

By : \_\_\_\_\_  
Date: AUG 03 2020

FROM:   
**FEDERICO P. MARTIN, EdD, CEEd, CESO V**  
Schools Division Superintendent

SUBJECT: Official Designation of OIC - ASDS of SDO Mountain Province

DATE: August 3, 2020

This is to announce to the field and other partner agencies/officers that MS. VIRGINIA A. BATAN officially assumed her duty as **Officer In-Charge Assistant Schools Division Superintendent** of the Schools Division Office of Mountain Province effective **August 3, 2020**.

As such, all communications, reports and other official transactions that concerns her office should be addressed as follows:

**VIRGINIA A. BATAN, CESE**  
OIC – Assistant Schools Division Superintendent  
Schools Division Office of Mountain Province  
Poblacion, Bontoc, Mountain Province

For proper guidance and widest dissemination.



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