



Republic of the Philippines  
Department of Education  
Cordillera Administrative Region  
**DIVISION OF MOUNTAIN PROVINCE**  
Bontoc, Mountain Province



DIVISION MEMO: **No. 2, s. 2019**

JANUARY 8, 2019

TO: DISTRICT SUPERVISORS  
SCHOOL HEADS  
TEACHERS  
RANK & FILE NON-TEACHING EMPLOYEES  
ALL CONCERNED

FROM:   
SALLY B. ULLALIM, CESO V  
Schools Division Superintendent *g*

SUBJECT: **SUBMISSION OF 2018 SALN**

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Pursuant to Article XI Section 17 of the 1987 Constitution and Section 8 of Republic Act No. 6713, of the "Code of Conduct", "A public officer or employee shall, upon assumption of office and as often thereafter as may be required by law, submit a declaration under oath of his assets, liabilities, and net worth."

1. All SALN should be submitted ***with a summary*** per school for both Elementary and Secondary schools, and the SALN for elementary schools to be consolidated per district.
2. Be sure that all SALN should be notarized by any notary public.
3. The deadline of submission is on or before April 30, 2019.

BBA/RS/OSDS